

**A G E N D A**  
***City Council Meeting***  
***Monday, May 21, 2018 – 6:00 p.m.***

➤ **OPENING**

- Call to Order
- Invocation by Pastor Hugh Thompson, Garden City Primitive Baptist Church
- Pledge of Allegiance
- Roll Call

➤ **RECEIVE INFORMAL PUBLIC COMMENT**

➤ **RECEIVE FORMAL PUBLIC COMMENT**

➤ **CONDUCT PUBLIC HEARINGS**

➤ **Public Hearings**

- **PC1814, Rezoning Request:** Receipt of public comment on a request by Jay Maupin representing Sam Spencer, property owner to rezone 266 Alfred Street from C-2A to I-2 for truck tire repair use.
- **PC1815, Rezoning Request:** Receipt of public comment on a request by Continental Heavy Civil Corp., to rezone 433 Telfair Road from R-2 to I-2; 0 Telfair Road (PIN 6-0737-01-004A) from R-A to I-2; 0 Telfair Place (PIN 6-0737-01-014) from P-I-2 to I-2 and 0 Telfair Place (PIN 6-0737-01-006) from R-2 to I-2 for office use, storage of materials, and metal fabrication.

➤ **Approval of City Council Minutes**

- Consideration of City Council Minutes dated 5/7/18 and Workshop Synopsis 5/14/18.

➤ **Staff Reports**

- Receive monthly report from the Director of Planning & Zoning
- Receive monthly report from the Director of Public Works & Water Operations
- Receive monthly report from the Chief of Police
- Receive monthly report from the Fire Chief
- City Manager's Updates & Announcements

➤ **ITEMS FOR CONSIDERATION**



➤ **ADJOURN**

**Minutes**  
**Board of Zoning Appeals/Planning Commission**  
**May 8, 2018 – 6:00PM**

**Opening:** Chairman Monroe welcomed everyone and called the meeting to order.

**Roll Call:** Jenecia Perry; Vice-Chair; Jimmy Crosby, Billy Jackson and Jennifer West. **Absent:** Nancy Cox, Garland Saunders, and Misty Selph.

**Staff:** Ron Alexander; Planning Director, Scott Robider; Code Enforcement Supervisor

**Visitors:** Enclosed

**Board of Zoning Appeals**

**PC1805:** Virginia Nichols, applicant, requests to establish a use as a heavy truck broker agency office at 20 Bryce Industrial Drive. PIN 6-0989-01-06B

Chairman Monroe opened the floor for comment and those in favor of the request.

Virginia Nichols and Nick Nichols said they are requesting a variance to allow for a dealership license as a paper and office only for class A trucks. Mrs. Nichols said they currently own Low Country Fleet which services and repairs fleet vehicles.

Chairman Monroe said what are you plans for the sales and exchange of vehicles?

Mr. Nichols said we are currently looking for another place and we have two potential sites for a yard. The potential sites for sales and exchange are in Garden City but this location at 20 Bryce will be administrative paperwork only. He said one of the two sites is located near the Ports; Womble Trucking, which is a logistics company and the other may be on Main Street near Brampton Road.

Ron Alexander; Planning Director said if these sites are located within Garden City we would need to confirm zoning for this use and a business license if there's an existing business.

Mr. Nichols said we will not place the yard in a prohibited area.

Commissioner West said the concern with the request is the Board wants to know where these trucks will be; we do not want you to have to come back before the City to address this as an issue.

Vice-Chair Perry said she agrees with Commissioner West and you should have a documented plan of knowing where the trucks will be.

Mrs. Nichols said the brokerage versus the dealership is one in the same with the State and we do plan to put the trucks on a site.

Vice-Chair Perry said we want your business, we want to support you and I suggest that you come back to the Board with proper documentation; if not this could result in a Code Enforcement citation if not done correctly.

Chairman Monroe said staff has recommended approval of the request but this property is not conducive to house vehicles.

## Minutes

### Zoning Board of Appeals/Planning Commission

May 8, 2018

Ron Alexander; Planning Director said you can bring an agreement from the owner if sites are in a different jurisdiction and I would suggest contacting that Planning office to ensure it meets their regulations.

Chairman Monroe called for further questions or comments, being none he then called for those in opposition. With no opposition Chairman Monroe called for a motion; Commissioner Crosby made a motion to table **PC1805**: Virginia Nichols, applicant, requests to establish a use as a heavy truck broker agency office at 20 Bryce Industrial Drive. PIN 6-0989-01-06B to allot time to establish a plan and for the submittal of documentation to the Board for the sales and exchange yard for the brokerage agency. Commissioner West second the motion; a vote is taken and passes without opposition.

With no further business Vice-Chair Perry made a motion to adjourn the Board of Zoning Appeals meeting; with a second by Commissioner Crosby; the vote passes without opposition.

### Planning Commission

**PC1814**: Jay Maupin representing Sam Spencer; property owner request to rezone 266 Alfred Street from C-2A to I-2 for truck tire repair use. PIN 6-0733-01-010

Chairman Monroe opened the floor for comment and those in favor of the request.

Mr. Maupin said we would like to amend the request to rezone from C-2A to I-1 and per our conversation with staff we have submitted a formal request to do so. Mr. Maupin said the parcel was once an old heavy equipment rental business located across from Roger Wood. Mr. Maupin said the owner is looking to expand his current business, this is not an open ended use but an extension of an existing facility.

Sam Spencer said we have been in business 44 years, we see the opportunity to expand as this property abuts the current property, we are forecasted to add 10 more employees, we're short on space and we predominately service commercial vehicles.

Chairman Monroe said we appreciate your business and what it has brought to Garden City.

Mr. Spencer said we will be operating as one facility, we are not combining parcels and the intent is to continue service with the same entrance.

Mr. Maupin said the parcels will need to be separate due to banking and with the intent to utilize the same entrance the facing of the building will be toward Alfred Street.

Mr. Spencer said he wants his customers' habits to continue, operations are Monday thru Friday no weekends, we have 75% of our business utilizing Kicklighter Way and we will not utilize Market Street.

Mr. Maupin said we will not utilize Market Street for two reasons, it's City of Savannah and it's owned by the school Board.

Commissioner Crosby said the City has received formal notification to amend the zoning.

Ron Alexander; Director said staff has received the notification and they may request to zone down but not up.

Vice-Chair Perry said are you going to have two separate addresses?

Minutes  
Zoning Board of Appeals/Planning Commission  
May 8, 2018

Mr. Maupin said it will have to be two separate addresses due to two parcels and the cul-de-sac is a public street.

Commissioner Jackson said he would like to see the entrance used more for exiting to relieve the pressure from Kicklighter Way.

Ron Alexander; Director said they will have to come back before you with a site plan review.

Vice-Chair Perry said congratulations and it is to be commended on your four generations of service. We appreciate and admire you for your efforts on the opportunity to expand your facility.

Chairman Monroe called for further questions or comments, being none he then called for those in opposition. With no opposition Chairman Monroe called for a motion; Commissioner Jackson made a motion to recommend to Council to approve **PC1814**: Jay Maupin representing Sam Spencer; property owner request to rezone 266 Alfred Street from C-2A to I-1 for truck tire repair use. PIN 6-0733-01-010. Commissioner Crosby second the motion; a vote is taken and passes without opposition.

**PC1815**: Continental Heavy Civil Corp, applicant request to rezone 443 Telfair Road; PIN 6-0737-01-004 from R-2 to I-2; 0 Telfair Road; PIN 6-0737-01-004A from R-A to I-2; 0 Telfair Place PIN 6-0737-01-014 from P-I-2 to I-2 and 0 Telfair Place PIN 6-0737-01-006 from R-2 to I-2 for office use, storage of materials, and metal fabrication.

Chairman Monroe opened the floor for comment and those in favor of the request.

Ryan Purvis; Continental Heavy Civil Corp said we are requesting the rezoning of 443 Telfair Road plus the three additional parcels to be rezoned to I-2.

Chairman Monroe said thank you for doing business in Garden City, would you give us more background for your business?

Mr. Purvis said we are a heavy civil and marine contractor, these parcels will be used for a lay down area; we primarily do work with the GA Ports and the metal fabrication is an incidental use. He said we currently own 525 Telfair Road which is I-2; we have no plans to build buildings.

Diane Kessler; Realtor, said she is the representative on behalf of the property owner and everything is industrial in this area except one parcel.

Chairman Monroe called for further questions or comments, being none he then called for those in opposition. With no opposition Chairman Monroe called for a motion; Vice-Chair Perry made a motion to recommend to Council to approve **PC1815**: Continental Heavy Civil Corp, applicant request to rezone 443 Telfair Road; PIN 6-0737-01-004 from R-2 to I-2; 0 Telfair Road; PIN 6-0737-01-004A from R-A to I-2; 0 Telfair Place PIN 6-0737-01-014 from P-I-2 to I-2 and 0 Telfair Place PIN 6-0737-01-006 from R-2 to I-2 for office use, storage of materials, and metal fabrication. Commissioner Crosby second the motion; a vote is taken and passes without opposition.

**PC1816**: Michael King, property owner request a site plan approval of 5124 Augusta Road for use as an auto dealership. PIN 6-0007-02-009

Chairman Monroe opened the floor for comment and those in favor of the request.

## Minutes

### Zoning Board of Appeals/Planning Commission

May 8, 2018

Michael King said he is the owner currently of a small business on Waters Avenue but wants a retail lot. He said he will use the current structure as a main office, the parking lot can hold 15-20 vehicles but plans to have 10 vehicles for right now it just depends on business.

Commissioner West said where are the vehicles coming from, are you offering maintenance or repairs and what are your plans for lighting to protect the residences that abut this property?

Mr. King said there will be no repairs on-site as the vehicles will be new trade-ins, there will be no lighting to disturb neighbors but wants to install an 8ft fence as a buffer.

Vice-Chair Perry said have you notified the neighbors and what are your plans to beautify the property?

Commissioner Jackson said what if you have a customer that requests an oil change or the headlight bulb is out; where will these services be done?

Mr. King said I wanted to make sure that I can get approval before talking with neighbors and then I want to send out mailers to the surrounding area. He said he plans to install concrete paving, grass, flowers and trees. Mr. King said he will utilize Pruitt's as a mechanic and these are green light vehicles.

Vice-Chair Perry said what is the average cost of the vehicles?

Mr. King said the average cost is under \$10,000 with his target audience being cash deals under \$12,000 and we plan to offer financing.

Chairman Monroe said we want a nice dealership.

Commissioner Jackson said car lots tend to become cars closer to roadway.

Vice-Chair Perry said as a member of the Board she has a vested interest in the residents of the area that this business will impact and wants to ensure that Mr. King will operate with integrity and intent. Dr. Perry said the people in this area need reliable service and a quality product.

Mr. King replied to get a quality product he purchases the vehicles from Jacksonville and Charleston only. He does not buy vehicles from auction as they are not reliable. Mr. King said he will make improvements to the current structure and property.

Dan Fischer; EMC Engineering said he prepared the site plan and is present to answer any questions regarding the site plan.

Chairman Monroe called for further questions or comments, being none he then called a motion. Vice-Chair Perry made a motion to approve **PC1816**: Michael King, property owner request a site plan approval of 5124 Augusta Road for use as an auto dealership. PIN 6-0007-02-009. Commissioner Crosby second the motion; a vote is taken and passes without opposition.

With no further business Commissioner Jackson made a motion to adjourn the Planning Commission meeting; with a second by Commissioner West; the vote passes without opposition.

Respectfully submitted  
TTR

**Meeting: Garden City Zoning Board of Appeals/Planning Commission**

[illegible]



The City of Garden City, Georgia  
100 Central Avenue, Garden City, Georgia 31405  
Phone: 912.966.7777 Fax: 912.963.2735

Building Permit #: \_\_\_\_\_  
PIN #: \_\_\_\_\_

## PLANNING COMMISSION APPLICATION

Date Filed: \_\_\_\_\_ Amount Paid: Inv 4-18-4969 Case #: PC1814

This application, along with the appropriate application fee, is to be submitted to the **Department of Planning and Economic Development** by the 15th of each month for placement on the following month's meeting agenda. The Planning Commission meets the second Tuesday of each month. The applicant will be notified when the meeting is scheduled by certified letter.

Applications may only be pulled up until one week prior to the scheduled meeting.  
No refunds of any application costs will be issued. No exceptions will be made.

Please fill out all of page 1, and the corresponding relevant sections on the following pages.

### Type of Application:

- |   |  |
|---|--|
| <input type="checkbox"/> Site Plan / IDA Application            | <input type="checkbox"/> Subdivision       |
| <input type="checkbox"/> Building / Building Permit Application | <input type="checkbox"/> Appeal / Variance |
| <input checked="" type="checkbox"/> Rezoning / Zoning Amendment |  |

### General Information:

Property Owner: Sam Spencer Phone: 912-964-5511  
Cell Phone: 912-964-5511 Email: spencersam@hotmail.com  
Mailing Address: 115 Kicklighter Way Savannah, GA 31405  
Property Address: 266 Alfred Street, Garden City GA 31408  
PIN#: 6-0733-01-010 Zoning District: C-2A

Applicant Name (if different from above): Jay Maupin Applicant Phone (if different from above): 912-235-2915  
Applicant Address (if different from above): 114 West 42nd Street, Savannah GA 31404

If the applicant is different from the property owner, please include a letter from the property owner authorizing the applicant to act on his/her behalf.

Signature of Applicant:  Date: 4/5/18





The City of Garden City, Georgia  
100 Central Avenue, Garden City, Georgia 31405  
Phone: 912.966.7777 Fax: 912.963.2735

**For Site Plans / LDA Applications:**

Please submit four (4) sets of site plans with this application.

**For Building / Building Permit Application:**

Please submit four (4) sets of building plans with this application.

**For Rezoning / Zoning Amendments:**

Denied applications cannot be refiled for six (6) months.

☒ Text: Zoning Classification to be Altered: I-2 Section: \_\_\_\_\_

**Specific Request:**

We request the property to be rezoned to an I-2 zone for Truck Tire Repair use.

**Justification for Request:**

Please include with this application a copy of the existing text where the change is being requested and a copy of the new requested text.

☐ Map: Zoning Classification to be Altered From: \_\_\_\_\_ To: \_\_\_\_\_

**Existing Land Use:**

**Desired Land Use:**

**Justification for Request:**

Please include with this application two plats of the property in question, along with corresponding maps of the adjacent property to the site, including the nearest public street with intersection (if possible).



The City of Garden City, Georgia  
100 Central Avenue, Garden City, Georgia 31405  
Phone: 912.966.7777 Fax: 912.963.2735

**For Subdivisions:**

Please include with this application two plats of the property in question, along with corresponding maps of the adjacent property to the site, including the nearest public street with intersection (if possible).

Also include two plats with the proposed subdivision clearly and accurately marked.

**For Appeals / Variance:**

Appeal decisions are final with no opportunity to refile:

- ☐ Establish a use which must be approved by appeal
- ☐ Request to vary:
  - ☐ A building setback requirement
  - ☐ A lot width requirement
  - ☐ A lot area requirement
  - ☐ A landscaping requirement (subject to supplemental requirements)
  - ☐ An architectural requirement (subject to supplemental requirements)
  - ☐ Extension of a non-conforming use
  - ☐ Other – please describe:

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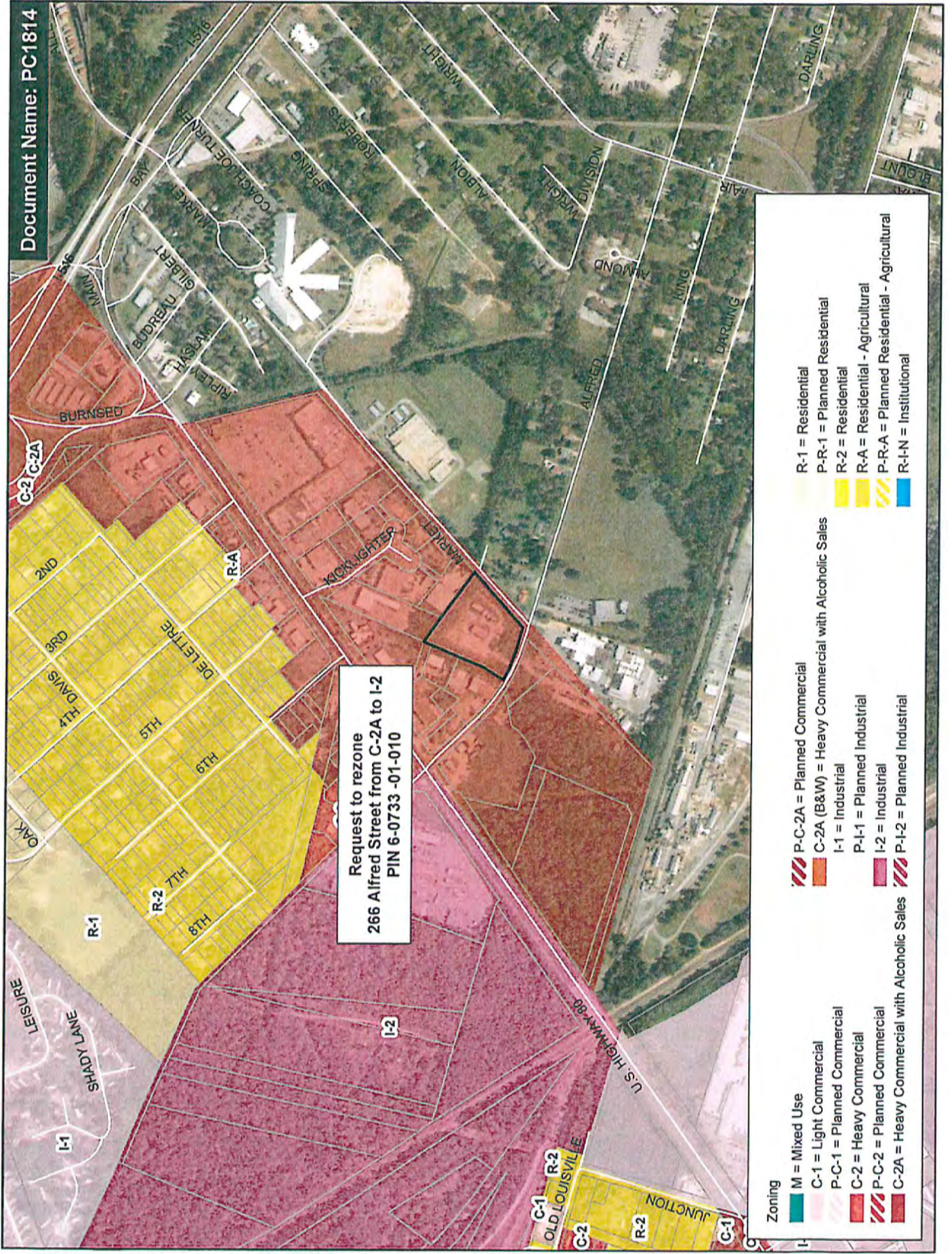
Justification for Request:

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- Zoning**
- M = Mixed Use
  - C-1 = Light Commercial
  - P-C-1 = Planned Commercial
  - C-2 = Heavy Commercial
  - P-C-2 = Planned Commercial
  - C-2A = Heavy Commercial with Alcoholic Sales
  - P-C-2A = Planned Commercial
  - C-2A (B&W) = Heavy Commercial with Alcoholic Sales
  - I-1 = Industrial
  - P-I-1 = Planned Industrial
  - I-2 = Industrial
  - P-I-2 = Planned Industrial
  - R-1 = Residential
  - P-R-1 = Planned Residential
  - R-2 = Residential
  - R-A = Residential - Agricultural
  - P-R-A = Planned Residential - Agricultural
  - R-I-N = Institutional





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100 Central Avenue, Garden City, Georgia 31405  
Phone: 912.966.7777 Fax: 912.963.2735

Building Permit #: \_\_\_\_\_  
PIN #: \_\_\_\_\_

## PLANNING COMMISSION APPLICATION

Date Filed: 4/13/2018 Amount Paid: \$500 Case #: PC1815

This application, along with the appropriate application fee, is to be submitted to the **Department of Planning and Economic Development** by the 15th of each month for placement on the following month's meeting agenda. The Planning Commission meets the second Tuesday of each month. The applicant will be notified when the meeting is scheduled by certified letter.

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| <input type="checkbox"/> Building / Building Permit Application | <input type="checkbox"/> Appeal / Variance |
| <input checked="" type="checkbox"/> Rezoning / Zoning Amendment |  |

### General Information:

Property Owner: Elizabeth Humphries, Erskine Kessler, Nancy Kessler, William Moore Phone: 912-663-2417 (or 912-755-0312)  
Cell Phone: 912-663-2417 (or 912-755-0312) Email: Dianne@tricitysavannah.com (or rpurvis@chcivil.com)  
Mailing Address: 525 Telfair Road, Garden City, GA. 31408  
Property Address: 443 Telfair Road Savannah, Georgia 31408  
PIN#: 6-0737-01-004; 6-0737-01-004A; 6-0737-01-014; 6-0737-01-006 Zoning District: \_\_\_\_\_

Applicant Name (if different from above): Continental Heavy Civil Corp Applicant Phone (if different from above): 786-250-5851 (912-755-0312)  
Applicant Address (if different from above): 13121 SW 132nd Street Miami, Florida 33186 (or 525 Telfair Road, Garden City, GA. 31408)

If the applicant is different from the property owner, please include a letter from the property owner authorizing the applicant to act on his/her behalf.

Signature of Applicant:  Date: 4/13/2018



The City of Garden City, Georgia  
100 Central Avenue, Garden City, Georgia 31405  
Phone: 912.966.7777 Fax: 912.963.2735

**For Site Plans / LDA Applications:**

Please submit four (4) sets of site plans with this application.

**For Building / Building Permit Application:**

Please submit four (4) sets of building plans with this application.

**For Rezoning / Zoning Amendments:**

Denied applications cannot be refiled for six (6) months.

■ Text: Zoning Classification to be Altered: R-2 / P-I-2 Section: \_\_\_\_\_

Specific Request:

We request a zoning change from R-2 / P-I-2 to I-2 Heavy Industrial / Manufacturing.

**Justification for Request:**

Current R-2 / P-I-2 zoning will not allow our intended use as described above. In addition, the majority of the surrounding properties have already been rezoned to I-2.

Please include with this application a copy of the existing text where the change is being requested and a copy of the new requested text.

■ Map: Zoning Classification to be Altered From: R-2 / P-I-2 To: I-2

Existing Land Use:

Residential (Vacant House) / Planned Industrial

**Desired Land Use:**

The subject property will be utilized for the following: Office and Vehicle Parking, Storage of construction, Marine equipment, storage of construction materials, metal fabrication, staging and processing of reusable materials (steel, concrete, rock and other construction materials). The facility will become our primary staging site to serve North Florida and Southeast Georgia as well as the Carolina coast. The property will be utilized by engineering staff, project management teams and construction workers that are currently working for the USACE Savannah district, Georgia Ports Authority and other DOD agencies.

**Justification for Request:**

CHC is expanding its business in Garden City. As part of this expansion, the rezoning of this property to I-2 will further facilitate this intent by providing space for growth and thereby allowing for more locals to be employed.

Please include with this application two plats of the property in question, along with corresponding maps of the adjacent property to the site, including the nearest public street with intersection (if possible).



The City of Garden City, Georgia  
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Phone: 912.966.7777 Fax: 912.963.2735

**For Subdivisions:**

Please include with this application two plats of the property in question, along with corresponding maps of the adjacent property to the site, including the nearest public street with intersection (if possible).

Also include two plats with the proposed subdivision clearly and accurately marked.

**For Appeals / Variance:**

Appeal decisions are final with no opportunity to refile.

- ☐ Establish a use which must be approved by appeal
- ☐ Request to vary:
  - ☐ A building setback requirement
  - ☐ A lot width requirement
  - ☐ A lot area requirement
  - ☐ A landscaping requirement (subject to supplemental requirements)
  - ☐ An architectural requirement (subject to supplemental requirements)
- ☐ Extension of a non-conforming use
- ☐ Other – please describe:

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Justification for Request:

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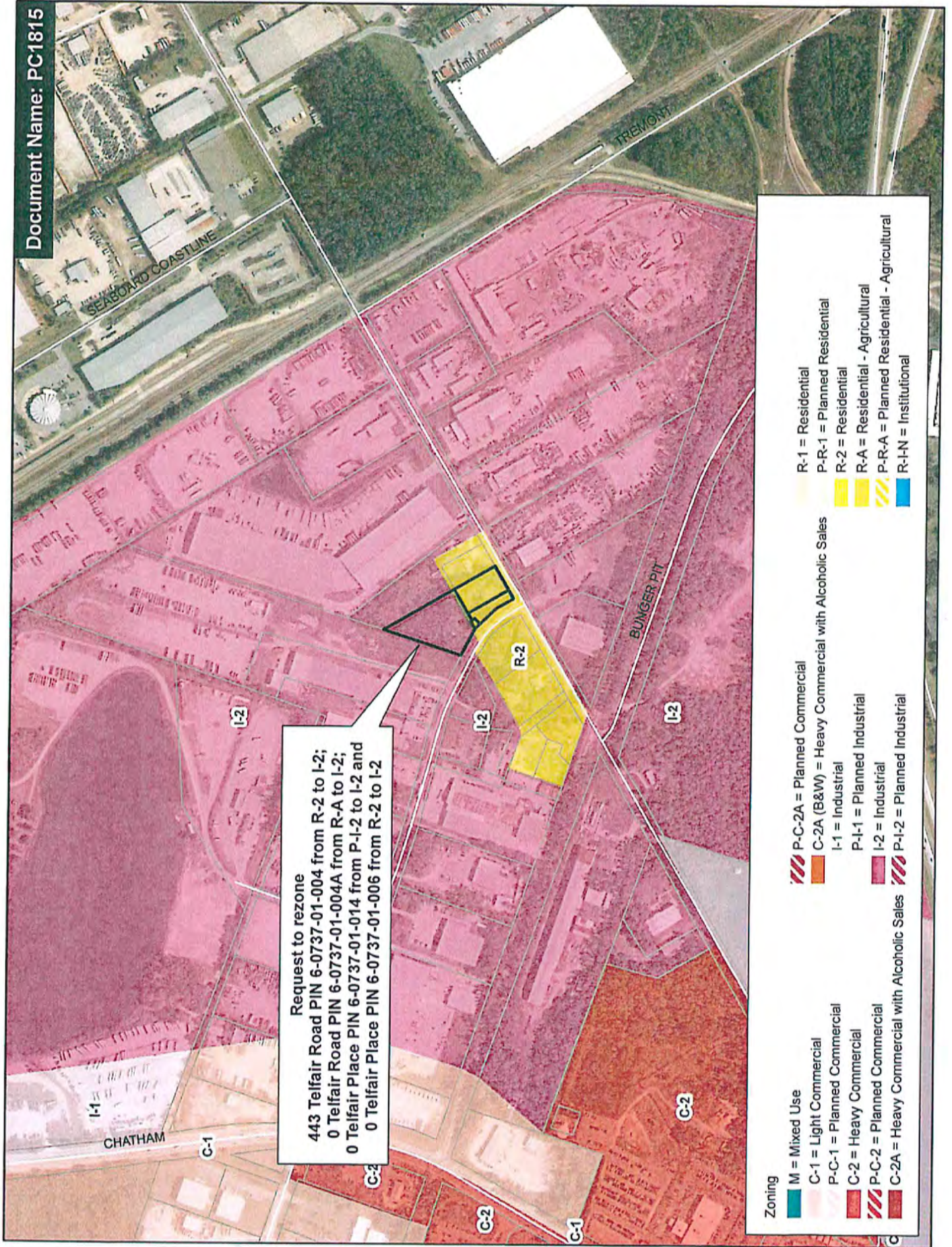
March 30, 2018

I, Cordele Elizabeth Humphries, authorize my real estate broker, Dianne Kessler, to act on my behalf, as agent, to handle all re-zoning responsibilities for me.

Cordele E. Humphries

Cordele Elizabeth Humphries





Request to rezone  
 443 Telfair Road PIN 6-0737-01-004 from R-2 to I-2;  
 0 Telfair Road PIN 6-0737-01-004A from R-A to I-2;  
 0 Telfair Place PIN 6-0737-01-014 from P-I-2 to I-2 and  
 0 Telfair Place PIN 6-0737-01-006 from R-2 to I-2

Zoning			
M = Mixed Use		P-C-2A = Planned Commercial	R-1 = Residential
C-1 = Light Commercial		C-2A (B&W) = Heavy Commercial with Alcoholic Sales	P-R-1 = Planned Residential
P-C-1 = Planned Commercial		I-1 = Industrial	R-2 = Residential
C-2 = Heavy Commercial		P-I-1 = Planned Industrial	R-A = Residential - Agricultural
P-C-2 = Planned Commercial		I-2 = Industrial	P-R-A = Planned Residential - Agricultural
C-2A = Heavy Commercial with Alcoholic Sales		P-I-2 = Planned Industrial	R-I-N = Institutional



**MINUTES**  
**City Council Meeting**  
**Monday, May 7, 2018 – 6:00 p.m.**

**Call to Order:** Mayor Bethune called the meeting to order at 6:00 p.m.

**Opening:** Pastor Bruce Campbell gave the invocation and Mayor Bethune led City Council in the pledge of allegiance to the flag.

**Roll Call:**

**Members:** Mayor Bethune presided. Council Members: Councilmember Campbell, Councilmember Cody (arrived late due to traffic), Councilmember Daniel, Councilmember Ruiz and Councilmember Tice. Absent: Bessie Kicklighter, Mayor Pro-tem

**Staff:** Ron Feldner, City Manager; Rhonda Ferrell-Bowles, Clerk of Council; James P. Gerard, City Attorney (arrived late due to traffic); Gilbert Ballard, Chief of Police; Ben Brengman, IT Director; Cliff Ducey, Recreation Director; Jackie Jackson, Special Projects Coordinator; Ron Alexander, Planning Director; Pam Franklin, HR Director; Chris Snider, IT Technician and Scott Robider, Code Enforcement Supervisor. Absent: Corbin Medeiros, Fire Chief and Benny Googe, Public Works Director

**GCPD Officer of the Quarter Presentation:** City Council and Chief Ballard recognized Lindsey Buchanan as Officer of the Quarter.

**Informal Public Comment:** Mayor Bethune opened the floor to receive public comment from the audience. There being no questions or comments from the audience, Mayor Bethune closed the informal public comment portion of the meeting.

**City Council Minutes:** Upon motion by Councilmember Campbell, seconded by Councilmember Daniel, City Council voted unanimously to approve the city council minutes dated 4/16/18 and the workshop synopsis dated 4/23/18.

**Staff Reports:**

Director of Parks and Recreation presented the Parks and Recreation Department's report for the month of April.

Director of Information Technology presented the Information Technology Department's report for the month of April.

Director of Human Resources presented Human Resources Department's report for the month of April.

**City Manager's Updates & Announcements:** City Manager stated that his daughter graduated last Saturday. He said she has completed her four years of college and is now moving onto a career in finance.

**Items for Consideration:**

**First Reading - Ordinance, Text Amendment, Chapter 90 (Establish Group homes, etc.):** Clerk of Council read the first reading of the heading of an ordinance to amend the Code of Ordinances of Garden City, Georgia, as amended, by amending zoning Chapter 90, to establish group homes for disabled persons, halfway homes, personal care homes, and rehabilitation centers as permitted uses within the City where such uses may be exercised.

Upon motion by Councilmember Tice, seconded by Councilmember Ruiz, City Council voted unanimously to approve the ordinance on the first reading.

Upon motion by Councilmember Campbell, seconded by Councilmember Tice, City Council voted unanimously to suspend the rules of council to hold the second reading of the ordinance.

**Second Reading - Ordinance, Text Amendment, Chapter 90 (Establish Group homes, etc.):** Clerk of Council read the second reading of the heading of an ordinance to amend the Code of Ordinances of Garden City, Georgia, as amended, by amending zoning Chapter 90, to establish group homes for disabled persons, halfway homes, personal care homes, and rehabilitation centers as permitted uses within the City where such uses may be exercised.

Upon motion by Councilmember Tice, seconded by Councilmember Ruiz, City Council voted unanimously to adopt the ordinance on the second reading.

**First Reading - Ordinance, Text Amendment, Chapter 90, Article VII (Establish Procedures):** Clerk of Council read the first reading of the heading of an ordinance to amend the Code of Ordinances of Garden City, Georgia as amended by amending Chapter 90, Article VII thereof, to establish a procedure for making requests for reasonable accommodation in land use, zoning, and development regulations as found and contained in the City's zoning code.

Upon motion by Councilmember Tice, seconded by Councilmember Ruiz, City Council voted unanimously to approve the ordinance on the first reading.

Upon motion by Councilmember Daniel, seconded by Councilmember Campbell, City Council voted unanimously to suspend the rules of council to hold the second reading of the ordinance.

**Second Reading - Ordinance, Text Amendment, Chapter 90, Article VII (Establish Procedures):** Clerk of Council read the second reading of the heading of an ordinance to amend the Code of Ordinances of Garden City, Georgia as amended by amending Chapter 90, Article VII thereof, to establish a procedure for making requests for reasonable accommodation in land use, zoning, and development regulations as found and contained in the City's zoning code.

Upon motion by Councilmember Tice, seconded by Councilmember Daniel, City Council voted unanimously to adopt the ordinance on the second reading.

**First Reading - Ordinance, Text Amendment, Chapter 90, Article VII (Require Special Public Hearing):** Clerk of Council read the first reading of the heading of an ordinance to amend the Code of Ordinances of Garden City, Georgia as amended by amending Chapter 90, Article VII thereof, to require the holding of a special public hearing when a proposed zoning decision is sought to locate or relocate a halfway house, drug rehabilitation center, or other facility for the treatment of drug dependency.

Upon motion by Councilmember Campbell, seconded by Councilmember Tice, City Council voted unanimously to approve the ordinance on the first reading.

Upon motion by Councilmember Campbell, seconded by Councilmember Tice, City Council voted unanimously to suspend the rules of council to hold the second reading of the ordinance.

**Second Reading - Ordinance, Text Amendment, Chapter 90, Article VII (Require Special Public Hearing):** Clerk of Council read the second reading of the heading of an ordinance to amend the Code of Ordinances of Garden City, Georgia as amended by amending Chapter 90, Article VII thereof, to require the holding of a special public hearing when a proposed zoning decision is sought to locate or relocate a halfway house, drug rehabilitation center, or other facility for the treatment of drug dependency.

Upon motion by Councilmember Tice, seconded by Councilmember Campbell, City Council voted unanimously to adopt the ordinance on the second reading.

**First Reading - Ordinance, Text Amendment, Chapter 90, Section 90-47(67) (Pest Control Use in M Zoning District):** Clerk of Council read the first reading of the heading of an ordinance to amend the zoning ordinance of Garden City, Georgia, as amended, for the purpose of amending Paragraph 67 of Section 90-47 (b) to permit pest control business establishments with the approval of the board of appeals to operate in all mixed use zoning districts located within the City.

Upon motion by Councilmember Campbell, seconded by Councilmember Cody, City Council voted unanimously to approve the ordinance on the first reading.

Upon motion by Councilmember Campbell, seconded by Councilmember Daniel, City Council voted unanimously to suspend the rules of council to hold the second reading of the ordinance.

**Second Reading - Ordinance, Text Amendment, Chapter 90, Section 90-47(67) (Pest Control Use in M Zoning District):** Clerk of Council read the second reading of the heading of an ordinance to amend the zoning ordinance of Garden City, Georgia, as amended, for the purpose of amending Paragraph 67 of Section 90-47 (b) to permit pest control business establishments with the approval of the board of appeals to operate in all mixed use zoning districts located within the City.

Upon motion by Councilmember Campbell, seconded by Councilmember Tice, City Council voted unanimously to adopt the ordinance on the second reading.

**First Reading - Ordinance, Zoning Map Amendment (4820 Augusta Road):** Clerk of Council read the first reading of the heading of an ordinance to amend the zoning ordinance and map of Garden City, Georgia, as amended, to rezone from a zoning classification of "C-2" to a zoning classification of "C-2A (B&W)" certain property owned by J. Garden City, LLC, at 4820 Augusta Road, (Lot 59 and Lot 60 of the re-subdivision of Tracts 61 thru 75, Industrial City Gardens) Garden City, Georgia.

Upon motion by Councilmember Ruiz, seconded by Councilmember Cody, City Council voted unanimously to approve the ordinance on the first reading.

Upon motion by Councilmember Tice, seconded by Councilmember Daniel, City Council voted unanimously to suspend the rules of council to hold the second reading of the ordinance.

**Second Reading - Ordinance, Zoning Map Amendment (4820 Augusta Road):** Clerk of Council read the second reading of the heading of an ordinance to amend the zoning ordinance and map of Garden City, Georgia, as amended, to rezone from a zoning classification of “C-2” to a zoning classification of “C-2A (B&W)” certain property owned by J. Garden City, LLC, at 4820 Augusta Road, (Lot 59 and Lot 60 of the re-subdivision of Tracts 61 thru 75, Industrial City Gardens) Garden City, Georgia.

Upon motion by Councilmember Campbell, seconded by Councilmember Tice, City Council voted unanimously to adopt the ordinance on the second reading.

**First Reading - Ordinance, Zoning Map Amendment (4805 Old Louisville Road & 0 Burdette Street):** Clerk of Council read the first reading of the heading of an ordinance to amend the zoning ordinance and map of Garden City, Georgia, as amended, to rezone from a zoning classification of “R-A” to a zoning classification of “I-1” two lots or parcels of land owned by Simon Phillips, LLC, at 4805 Old Louisville Road and on Burdett Street, (Lots 21 and 22, Burdett Home Tract), Garden City, Georgia.

Upon motion by Councilmember Ruiz, seconded by Councilmember Cody, City Council voted unanimously to approve the ordinance on the first reading.

Upon motion by Councilmember Campbell, seconded by Councilmember Cody, City Council voted unanimously to suspend the rules of council to hold the second reading of the ordinance.

**Second Reading - Ordinance, Zoning Map Amendment (4805 Old Louisville Road & 0 Burdette Street):** Clerk of Council read the first reading of the heading of an ordinance to amend the zoning ordinance and map of Garden City, Georgia, as amended, to rezone from a zoning classification of “R-A” to a zoning classification of “I-1” two lots or parcels of land owned by Simon Phillips, LLC, at 4805 Old Louisville Road and on Burdett Street, (Lots 21 and 22, Burdett Home Tract), Garden City, Georgia.

Upon motion by Councilmember Ruiz, seconded by Councilmember Campbell, City Council voted unanimously to adopt the ordinance on the second reading.

**Resolution, Nancy Tyson Property Acquisition:** Clerk of Council read the heading of a resolution by the Mayor and Council of Garden City, Georgia, to authorize the City Manager to execute the sales contract and deliver any and all documents or agreements reasonably required to consummate the transaction to acquire 0.35 acres, more or less, located at the intersection of Chatham Parkway and Telfair Place in Garden City, Georgia, known as the southwestern portion of Lot 20, Phase 1, Plaza Industrial Park Subdivision.

Upon motion by Councilmember Campbell, seconded by Councilmember Daniel, City Council voted unanimously to adopt the resolution.

**Resolution, WPCP Sludge & Grit Removal Project:** Clerk of Council read the heading of a resolution by the Mayor and Council of Garden City, Georgia, to ratify and approve the emergency procurement of services totaling \$115,375.00 made during the last week of April 20, 2018 by the City Manager from Degler Water Services, Inc., in order to accelerate the removal of bio solids from the City’s partially functioning Water Pollution Control Plant.

Upon motion by Councilmember Campbell, seconded by Councilmember Ruiz, City Council voted unanimously to adopt the resolution.

**Resolution, Chatham Municipal Association Meeting:** Clerk of Council read the heading of a resolution by the Mayor and City Council of Garden City, Georgia, to authorize the furnishing of alcoholic beverages at the Chatham Municipal Association dinner meeting on June 6, 2018, subject to all the conditions set forth in said Code Section 6-4(c) including, but not limited to, the requirements that a licensed and insured third party vendor serve the alcohol, and that the event adhere to all applicable federal or state laws, and local ordinances, related to the sale and use of alcohol.

Upon motion by Councilmember Tice, seconded by Councilmember Campbell, City Council voted unanimously to adopt the resolution.

**Adjournment:** Upon motion by Councilmember Campbell, seconded by Councilmember Tice, City Council voted unanimously to adjourn the meeting at 6:24 p.m.

*Transcribed and submitted by: Clerk of Council*

*Accepted and approved by: City Council 5/21/18*

## **Synopsis**

### ***City Council Workshop***

***Monday, May 14, 2018***

#### **Opening**

Mayor Bethune opened the workshop and Councilmember Campbell offered the invocation.

#### **Attendees**

Members: Mayor Bethune presided. Council Members: Bruce Campbell, Marcia Daniel, Debbie Ruiz and Kim Tice. Absent: Bessie Kicklighter, Mayor Pro-tem and Rosetta Cody, Councilmember.

**Staff:** Ron Feldner, City Manager; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; James P. Gerard, City Attorney; Pam Franklin, HR Director; Ron Alexander, Planning Director; Jackie Jackson, Special Projects Coordinator; and Gilbert Ballard, Chief of Police.

#### **Emergency Pay Policy**

City Manager said we have been through two hurricanes and ice storm and we have become familiar with what FEMA wants to see. He said staff has vetted the emergency pay policy and this policy is the combination of a policy that staff and FEMA can understand. He said this policy spells out how we are to pay people and the criteria to call them in for emergencies. He said what we need to do now is to adopt it into a formal personnel policy. He said this will be a good thing going forward, because FEMA pays based on your policy.

City Attorney said did you all check to see if an exempt employee is eligible to be paid double time? He said you are not required to pay an exempt employee, because their salary should already include this. He said I have never heard of paying exempt employees time and half or double time.

City Manager said we looked at surrounding municipalities and they are doing it.

HR Director provided an overview of the administrative leave policy. She said we have never had it explained in our personnel policy and procedures manual. She said under this policy non-essential employees will continue to get paid during the emergency.

City Attorney said we don't put our employees on administrative leave.

Councilmember Tice said Gulfstream shuts down and we do have a critical crew onsite, but I don't get paid while I'm not there.

City Attorney said I need more time to look at these policies.

City Manager said we were looking at get these on the May 21 or June 4 council agenda formal approval. City Attorney said I'll have to get back on these.

### **Board of Appeals / Planning Commission Cases**

Planning Director provided an overview of the Planning Commission cases. He said the Planning Commission recommended approval of PC1814 and PC1815. He said the two rezoning cases are scheduled on the May 21 council agenda for public hearings.

### **2018 Millage Rate**

Finance Director said based on an increase of the total taxable net assessed value on the annual tax digest, the County has rollback the rollback millage rate from 3.856 to 3.756. She said our current millage rate is 3.856. She said even though the roll back resulted in a decrease in the rollback rate of (-0.10) mills, the estimated City taxes to be levied for tax year 2018 totals approximately \$1.6 million, which is an increase over the total taxes levied of approximately \$1.4 million in 2017.

City Attorney said how can the monies you receive go up when your millage rate is going down?

City Manager said it's due to the increase in the tax digest. He said we just had a \$5 million warehouse go up and also a lot of the commercial/industrial properties are coming out from under the Freeport tax exemption.

After a brief discussion, City Council recommended staff move forward with placing the resolution to fix the millage rate at 3.756 on the council agenda for the June 4 meeting.

City Manager said we can't put this on the May 21 council agenda for consideration. Finance Director said no, because of the advertising requirements. She said even though we are not increasing the millage rate we still have to advertise the current tax digest and five year history of levy which includes the date, time, and place of the meeting when City Council will consider setting the millage rate for tax year 2018.

### **Mayor's Updates**

Mayor Bethune said Jackie and I will be attending a land bank meeting this week. He said there was a lady at one of the Town Hall meetings that expressed some concerns about Old Louisville Road and I want to make sure we follow up with here.

Councilmember Tice said there was an incident down from the fire station and a lady when to the fire department to get help. She said she knocked and knocked on the door of Fire Station No. 1 and could not get anyone to come to the door. She said I would like us to install a bell or something so they can hear it.

Mayor Bethune said when I was with Savannah's fire department we had a phone outside the fire station that went directly to 911 for people to use if they needed assistance. He said we do need to put a bell or phone at the fire stations, because people do go there looking for up after hours.

### **City Manager's Updates**

Upon motion by Councilmember Tice, seconded by Councilmember Campbell, City Council voted unanimously to enter into an executive session to discuss a personnel matter.

*Synopsis transcribed and submitted by: Clerk of Council*

*Synopsis accepted and approved by: City Council 5/21/18*





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# PLANNING AND ECONOMIC DEVELOPMENT GARDEN CITY GA

## *MONTHLY REPORT*

PREPARED FOR:

Garden City Council

PREPARED BY:

Ron Alexander, Building Safety Director  
100 Central Ave.  
Garden City, Ga. 31405  
(912-547-2972)

April 30, 2018

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## 1.0 MONTHLY REPORT

### 1.1 SPECIAL PROJECTS AND EVENTS

#### 1.1.1 Events

New Business: In April Site Plans were under review for Roberts Properties Inc. the proposed development of the Garden City Town Center. The development will have trees, parking, retail, restaurants, office buildings and residential apartment housing consisting of one, two and three bedrooms. The apartment community will have a total of 232 units with many amenities such as a pool, clubhouse, fitness room and playground. The development will construct five new buildings to include BLDG 1 11,700 SF with 4,420 Retail and 7,280 Restaurant, BLDG 2 11,700 SF with 4,420 Retail and 7,280 Restaurant, BLDG 3 6,864 SF for Retail, BLDG 4 will be 2 stories with 38,400 SF Office Space and BLDG 5 will be 2 stories with 38,400 SF Office Space.

In April Site Development plans were received for Chatham Commercial Condominiums this will be the fourth new structure at 1101 Chatham Parkway it will be a 10,557 SF office building of Speros Technology Company. Plans are under review.

Site Development plans were received for W8 Shipping on Old Louisville Drive. In December the warehouse renovation plans were received for review. Permits for the Vertical improvements were issued in March. In April the Site Development plans continued under review.

In January Site Development plans were received to review for OTD Logistics located on Old Louisville Road. Permits for the Building Renovations were issued in February. In April the Site Development plans continued under review.

In January permits were issued to Manker Landscape for Site Development on Bell Street. Vertical plans were approved in February and permits were issued for the new 5,600 SF building that will be office space and equipment space.

In January Site Development plans were received for Pump-N-Go on Augusta Road. The Pump-N-Go will develop the lot to add pumping stations and renovate the existing structure to include a convenience store and tenant spaces. In April Site Development and Building permits were issued.

In March Site Development plans were received for Lot 7 of Centerpoint Intermodal Center on Sonny Perdue Drive. This will be a 248,000 sq ft Spec Building. In April permits were issued for Site Development.

Centerpoint Intermodal Center completed development of 10 Sonny Perdue Lot 3 this is a 492,492 square foot spec building. In April interior plans were under review for revisions to the building to accommodate tenant UPS that will occupy 268,653 sq ft on the facility.

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In March interior plans were approved and permits issued for future tenant DAMCO that will occupy the remaining 223,874 sq ft of the facility.

In April the Site Development continued for Lot 8, West Chatham Business Park. This will be two 10,725 square foot facilities that will have two suites in each building for business use. Vertical construction continued in April with plans under review for interior finish for three tenant spaces.

During the month of April 2018 there were several other new projects and business submitted for review and approval. Several others projects submitted previously have also been approved during this reporting period. The approved projects have recently commenced construction activities and are at various stages of construction at this time.

### 1.1.2 SPECIAL PROJECTS

*CRS Cycle Verification Visit.* The City continues its efforts to strengthen our services in Floodplain Management. As a condition of continued participation in the Community Rating System (CRS) program every five years a CRS community must participate in a cycle verification visit. The City completed its cycle verification visit on April 18, 2017. Preparation for the visit required the City to make an in-depth review of the **City's** activities to make certain that this community is receiving credit for implemented activities noted in the CRS program. After the April 2017 CRS Cycle Visit, several City Departments had 30 days in which to submit all remaining requested documentation. The submitted documentation is expected to help the City of Garden City improve the **resident's** insurance rates and save money. The effort has involved multiple City Departments and their commitments.

In 2017 development of the Program for Public Information (PPI) Committee for Garden City continued with a meeting held on April 12, 2017. During the meeting the committee studied the needs of the community and the different needs for individual areas within the City as well as the City as a whole. The committee discussed the need for an aggressive campaign to get information out to the public and discussed target areas and groups that may need special attention. The committee discussed programs that are already taking place in the community and how those programs and activities fit the PPI plan. Newly proposed projects were developed through discussions at the committee meeting. There are 12 projects and initiatives that will be implemented during 2018.

The Garden City Housing Team will renovate homes in 2018. In support of the Housing Team the Director of Planning and Economic Development and the Garden City Building Inspector, inspected 13 homes in Garden City. The Planning and Economic Development department and the Housing Team will be working with DCA to receive funding in 2019.

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### 1.1.3 New Businesses

NAME	PHYSICAL ADDRESS	BUSINESS TYPE
1. ORKIN PEST CONTROL	23 BRYCE INDUSTRIAL DR	PEST CONTROL
2. STRUCTURE & ENERGY INC (MCALL'S HVAC)	1306 C HEIDT AVE	HVAC CONTRACTOR
3. SO CLEAN MOBILE	308 OLMSTEAD PL	MOBILE PRESSURE WASHING
4. LINDA'S IN & OUT CAR WASH & DETAILING	4207 AUGUSTA RD	CAR WASH
5. KINGDOM COURIER & DELIVERY LLC	508 KESSLER COURT	COURIER SERVICE (OFFICE)
6. BOOJA WIRELESS SA LLC	109 MINUS AVE STE C7	CELL PHONE & ACCESSORY SALES

## 1.2 PLANNING AND ZONING

This department, in conjunction with the other effected City departments, continues to systematically develop the data base common to those department needs and improve accessibility to the individual departments.

*Monthly activity in Planning and Zoning services are as follows:*

There were 7 action items on the agenda of the Planning Commission and 3 action items for the Board of Appeals for the hearing on 4-10-2018.

The meeting notes are as follows:

**Minutes  
Board of Zoning Appeals/Planning Commission  
April 10, 2018 – 6:00PM**

### **Board of Zoning Appeals**

**PC1807:** Roberts Properties, Inc. applicant request variances as it applies for balcony depth, landscape design for mechanical equipment install, landscape design for install opaque wood fence fencing, to allow a maximum height of 4 stories, signage, waiver of entry stoops, and to install horizontal sliding doors of 100 Town Center Drive. Block 5,6,7,8, and 9 of PIN 6-0989-01-075; 6-0989-01-070; 6-0989-01-008B and 6-0989-01-008C

Chairman Monroe opened the floor for comment and those in favor of the request.

Charles Roberts, Roberts Properties, Inc. said he is here to present variances as they apply to the proposed development of the Town Center Master Plan.

### **Variance #1:** *(Applies only to blocks 5, 6, 7, 8, 9 and Roberts)*

Code requires all apartment balconies to be covered with a minimum depth of 8 feet, a minimum length of 8 feet, and a minimum area of 64 feet. In order to maximize the amount of landscape area in front of and behind the apartment buildings, the Applicant seeks to establish a minimum balcony depth of 6 feet. In an effort to offset the reduced depth, the Applicant agrees that all balconies shall have a minimum width of 11

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feet and a minimum area of 66 square feet, which results in a larger balcony than code requires. Furthermore, applicant agrees that at least 50% of the balconies will be 6.5 feet or greater in depth.

Mr. Roberts said this variance will allow for a smoother cleaner front for a more urban setting.

Chairman Monroe called for further questions or comments, being none he then called for those in opposition. With no opposition Chairman Monroe called for a motion; Commissioner Crosby made a motion to approve Variance #1 for the balcony footage increase. Commissioner Selph second the motion; a vote is taken and passes without opposition.

**Variance #2:** *(Applies only to blocks 5, 6, 7, 8, 9 and Roberts)*

Code requires mechanical equipment to be located to the side or rear of a structure or on the rooftop so said mechanical equipment is not visible from a park or street. As is typical in apartments and as illustrated on the site plan, air conditioning compressors will be installed on concrete pads adjacent to all four sides of each apartment building. While the air conditioning compressors that service apartment buildings 100, 200 and 300 are technically installed behind the apartment buildings, due to the location of Town Center Drive, the air conditioning compressors may also be visible from Town Center Drive. Likewise, the compressors installed behind building 600 will be located approximately 200 feet from Constantine Road but they may still be visible from Constantine Road. Also, the compressors installed in front of buildings 400 and 500 but they may still be visible from Constantine Road. In exchange for the city approving the locations of the air conditioning compressors illustrated on the site plan, the Applicant agrees to install a row of three (3) foot tall evergreen hedges around three (3) sides of all air conditioning compressors that are visible from a public street.

Mr. Roberts said this variance will allow for landscape to spread out for the mechanical equipment and adds additional landscape screening to the project.

Chairman Monroe called for further questions or comments, being none he then called for those in opposition. With no opposition Chairman Monroe called for a motion; Commissioner Crosby made a motion to approve Variance # 2 for the install of mechanical equipment with additional landscape due to building configuration. Commissioner Selph second the motion; a vote is taken and passes without opposition.

**Variance #3:** *(Applies only to blocks 5, 6, 7, 8, 9 and Roberts)*

The Applicant shall be permitted to install 6 foot tall, black, coated vinyl, chain link fencing along the south and east property lines and around the detention pond illustrated on the site plan. Barbed wire shall not be permitted on said chain link fence. The Applicant shall be permitted to install a 6 foot tall, opaque fence along the frontage of Constantine Road and said opaque fence shall consist of wood or an engineered wood product designed to prevent wood rot such as Trex Fencing.

Commissioner Saunders said how far is the install of the fencing from the curbing and what type of landscape material will be used with the fencing?

Mr. Roberts said the barbed wire sets a standard for the entire Town Center area and will not be included, and the fence will be wood and will not be on your Right-of-Way. Mr. Roberts said landscaping material would be difficult to maintain as the landscape along the fence would be in the City ROW.

Vice-Chair Perry said will this be a gated area.

Mr. Roberts said there will be a wide entry, the gates are built in stone columns, the center island and fountain, we are giving up what was brought beforehand in order to set a precedent.

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Chairman Monroe called for further questions or comments, being none he then called for those in opposition. With no opposition Chairman Monroe called for a motion; Vice-Chair Perry made a motion to approve Variance # 3 for install of fencing with the removal of barbed wire and change to material to opaque material with wood or engineered wood product. Commissioner West second the motion; a vote is taken and passes without opposition.

**Variance #4:** *(Applies only to blocks 5, 6, 7, 8, 9 and Roberts)*

Code sets the maximum height of multifamily buildings at 3.5 stories or 50 feet. In its desire to build a more luxurious product, the Applicant would like to provide 9 feet ceilings in all apartment units, which increases the height of the buildings. While many units will be located in 3-story walkup buildings with open breezeways, in order to cater to the senior and empty nester market, the Applicant would like to provide elevator access to apartment units located within two 4-story buildings. Additionally, the Applicant's exterior design includes architectural features as focal points that exceed the height limitations. Therefore, the Applicant's multifamily buildings shall be permitted up to a maximum height of 4 stories excluding the roof/attic or 60 feet as measured to the midpoint of the pitched roof.

Chairman Monroe called for further questions or comments, being none he then called for those in opposition. With no opposition Chairman Monroe called for a motion; Vice-Chair Perry made a motion to approve Variance # 4 for an additional story with the addition of the elevators. Commissioner West second the motion; a vote is taken and passes without opposition

**Variance #5:** *(Applies only to blocks 5, 6, 7, 8, 9 and Roberts)*

The Applicant has thoroughly analyzed the West Chatham County apartment market (inclusive of Garden City, Pooler and Richmond Hill) and determined that the majority of existing apartment communities are either older or have substandard design, finishes and amenities. We believe these are some of the contributing factors to low rents in the West Chatham County market. The Applicant desires to set a higher standard for apartment living in the West Chatham County market by providing high-end finishes, resort-like amenities, and leading-edge exterior architectural design. With these goals and objectives in mind, the Applicant intends to implement lessons it has learned from studying the hotel and resort industry by using neon signage for the proposed apartment community. This design will then flow into the office and retail development where we intend to create a walkable, destination-oriented, dining and entertainment experience in the heart of Town Center. As illustrated on the attached exhibit titled "Building Signage Illustration", apartment buildings 100, 200 and 300 will have an architectural focal point on the north and south ends on the west sides of the buildings facing Town Center Drive. As indicated with red arrows on the Building Signage Illustration, the Applicant is requesting the ability to install signage on apartment buildings 100, 200 and 300 in five (5) locations. Any neon lighting installed on the apartment buildings shall not be excessively bright and shall not cause a nuisance to adjacent property owners. The final size, shape, height, location, and font of the building signage shall be similar to those shown in the image of the Aloft Hotel in the Building Signage Illustration. Immaterial changes to the signage shall be subject to review and approval by Staff.

Chairman Monroe said how is this variance going to affect the blocks?

Mr. Roberts said this will put a soft glow on the ground and will less bright than a street light. Mr. Roberts said this will not be visible from I-16. He said we want to do a second deck; a restaurant with a second floor and will give up property to have this type of retail atmosphere.

Chairman Monroe said the neon sign is a concern.

Ron Alexander; Planning Director said there are regulations used to govern over ambient light.

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Chairman Monroe called for further questions or comments, being none he then called for those in opposition. With no opposition Chairman Monroe called for a motion; Vice-Chair Perry made a motion to approve Variance # 5 for the install of neon signage. Commissioner Selph second the motion; a vote is taken and passes without opposition

**Variance #6:** *(Applies only to blocks 5, 6, 7, 8, 9 and Roberts)*

Section 90-49(L)(3)(a)(2) requires all buildings to provide an entry stoop or porch at a primary enfronting pedestrian entrance. The disadvantage of providing an entry stoop or porch at a multi-family building, which has multiple breezeway or corridor entries, is that the stoop/porch will highlight the entries to the building, which negatively impacts the overall architectural design. When the sidewalk gets to the entry door, this stoop/porch widens the entrance path at the door, which will draw a viewer's focus. High-quality multi-family design minimizes the focus on entryways and, instead, highlights the overall exteriors of the building by pulling the viewer's focus away from the ground floor. Placing stoops at the entryways negates this process and adversely impacts the appearance of the building. The Applicant requests that this requirement be waived in order to provide the highest level of design for the project.

Mr. Roberts said this variance is housing code and this request is required.

Chairman Monroe called for further questions or comments, being none he then called for those in opposition. With no opposition Chairman Monroe called for a motion; Commissioner Crosby made a motion to approve Variance # 6 for the elimination of the stoop. Vice-Chair Perry second the motion; a vote is taken and passes without opposition

**Variance #7:** *(Applies only to blocks 5, 6, 7, 8, 9 and Roberts)*

Section 90-49(L)(3)(a)(5) prohibits doors that operate as horizontal sliders. Horizontal sliding doors are a considerable upgrade from standard doors from both a cost and convenience standpoint. While standard doors occupy space when they are open, sliding doors do not, which makes the screened-in balconies more functional and easier to furnish. Given that the balconies will be screened, the horizontal sliders will be difficult, if not impossible, to see from the public right-of-way so there will be no adverse impact to the adjacent property owners or the general public. The Applicant requests the ability to install horizontal sliding doors with vertical blinds to provide access to the screened-in balconies in select apartment units.

Commissioner Selph said she appreciates the detail of this project and the huge impact it will make on the market.

Mr. Roberts said this is a unique setting and we must provide a better experience. Mr. Roberts said the Garden City logo stands for what we want.

Chairman Monroe called for further questions or comments, being none he then called for those in opposition. With no opposition Chairman Monroe called for a motion; Commissioner Selph made a motion to approve Variance # 7 for the install of a higher grade of horizontal sliding doors. Commissioner West second the motion; a vote is taken and passes without opposition

**PC1806:** Jerry Ashmore applicant representing property owner Dogwood Commercial Properties, LLC request to establish a use as an equipment rental specializing in concrete pump rental and related equipment sales at 270 Alfred Street. PIN 6-0733-01-005; 6-0733-01-009

Chairman Monroe opened the floor for comment and those in favor of the request.

Mr. Ashmore said he recently purchased the parcels and is in the process of removing the cars. He said this will be an equipment rental service which is a specialized United Rental.



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Chairman Monroe said will you have concrete trucks?

Mr. Ashmore said we do not make concrete, there are no truck mixers, it will be all rental with some sales to include piping to pump concrete thru.

Vice-Chairman Perry said what will be on the premises, will you renovate the garage?

Mr. Ashmore said trucks and small trailers. He said we want to update the buildings, we will occupy the two bays to the right of property which are currently vacant. He said the property is 1.41 acres and 200 ft. deep.

Commissioner Saunders said what are your plans along Alfred Street? She said we are requesting evergreen for vegetation.

Mr. Ashmore replied we will use vegetation for anything facing Alfred. We want to place Carolina or Confederate Jasmin for vegetation.

Chairman Monroe said what are your plans for pavement?

Mr. Ashmore said parking will be gravel with staged equipment on an engineered approved base.

Chairman Monroe called for further questions or comments, being none he then called for those in opposition. With no opposition Chairman Monroe called for a motion; Commissioner Crosby made a motion to approve **PC1806**: Jerry Ashmore applicant representing property owner Dogwood Commercial Properties, LLC request to establish a use as an equipment rental specializing in concrete pump rental and related equipment sales at 270 Alfred Street. PIN 6-0733-01-005; 6-0733-01-009. Commissioner Saunders second the motion; a vote is taken and passes without opposition

**PC1805**: Virginia Nichols, applicant, request to establish a use as a heavy truck broker agency office at 20 Bryce Industrial Drive. PIN 6-0989-01-068

Chairman Monroe opened the floor for comment and those in favor of the request.

With no representative present Ron Alexander said this is to use the property for an additional use to the current business, truck uses are allowed in heavy industrial, this is a multi-tenant parcel with no parking for trucks and the applicant request to be a broker allowing a dealer would be a mistake.

Chairman Monroe called for further questions or comments, being none he then called for those in opposition. With no opposition Chairman Monroe called for a motion; Commissioner Selph made a motion to table **PC1805**: Virginia Nichols, applicant, request to establish a use as a heavy truck broker agency office at 20 Bryce Industrial Drive. PIN 6-0989-01-068. Vice-Chair Perry second the motion; a vote is taken and passes without opposition.

With no further business Commissioner Selph made a motion to adjourn the Board of Zoning Appeals meeting; with a second by Commissioner West; the vote passes without opposition.

### **Planning Commission**

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**PC1807:** Roberts Properties, Inc. applicant request a site plan approval for future development of 100 Town Center Drive. PIN 6-0989-01-075; 6-0989-01-070; 6-0989-01-008B

Chairman Monroe opened the floor for comment and those in favor of the request.

Charles Roberts, Roberts Properties, Inc said the site plan eliminates 3 buildings the buildings along Town Center Drive have not changed and this offers a more open site plan.

Commissioner Selph said what's on the site.

Mr. Roberts said heavy amenities include 5800 sq. ft. clubhouse, resort size pool, carwash, picnic tables, and playground. He said the detention pond will be fenced.

Chairman Monroe called for further questions or comments, being none he then called for those in opposition. With no opposition Chairman Monroe called for a motion; Commissioner Selph made a motion to approve **PC1807:** Roberts Properties, Inc. applicant request a site plan approval for future development of 100 Town Center Drive. PIN 6-0989-01-075; 6-0989-01-070; 6-0989-01-008B. Commissioner West second the motion; a vote is taken and passes without opposition.

**PC1806:** Jerry Ashmore applicant representing property owner Dogwood Commercial Properties, LLC request a site plan review of 270 Alfred Street for future development as a heavy equipment rental business. PIN 6-0733-01-005; 6-0733-01-009

Chairman Monroe opened the floor for comment and those in favor of the request.

Mr. Ashmore said he wants to clear and gravel half of the property, he is planning to restore the property but his first priority is overgrowth. He said the tenants on the property have 2 more years on their leases and would like to take those buildings down once those are over. He said 80% of his customer base is residential work.

Chairman Monroe called for further questions or comments, being none he then called for those in opposition. With no opposition Chairman Monroe called for a motion; Commissioner Selph made a motion to approve **PC1806:** Jerry Ashmore applicant representing property owner Dogwood Commercial Properties, LLC request a site plan review of 270 Alfred Street for future development as a heavy equipment rental business. PIN 6-0733-01-005; 6-0733-01-009 with the stipulation that adequate evergreen be planted along Alfred Street outside of the proposed fencing to screen the use and that the fencing be moved back on the property 10ft to accommodate the landscape with the applicant's property lines. Commissioner Crosby second the motion; a vote is taken and passes without opposition.

**PC1808:** Yash Desai representing J. Garden City, LLC, property owner, request to rezone 4820 Augusta Road from C2 to C2A. PIN 6-0013-04-041

Chairman Monroe opened the floor for comment and those in favor of the request.

Sam Patel representative said the request is to rezone to C2A for the development of a convenience store and gas station.

Chairman Monroe called for further questions or comments, being none he then called for those in opposition.

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Silva Swann; said she is concerned with everything that goes on with the property. Ms. Swann said how far is this from the school zone?

Ron Alexander; Planning Director said over 200 yards and I measured as I was onsite yesterday.

Commissioner Crosby said this request prevents pedestrians from crossing 7 lanes of traffic which could potentially save a life.

Chairman Monroe called for further questions or comments, being none he then called a motion. Commissioner Crosby made a motion to recommend to Council to approve **PC1808**: Yash Desai representing J. Garden City, LLC, property owner, request to rezone 4820 Augusta Road from C2 to C2A. PIN 6-0013-04-041. Commissioner Selph second the motion; a vote is taken with the majority voting in favor. Vice-Chairman Perry voted in opposition.

**PC1810**: Vinay Patel, property owner, request to amend the code of ordinances of Garden City, Georgia as amended by amending Chapter 90 Sec. 90-47(67) to allow for the permitted use of a pest control business in an M zoning district.

Chairman Monroe opened the floor for comment and those in favor of the request. Mr. Patel said he is requesting to place a pest control business at 1481 Dean Forest Road but the use is not permitted in mixed-use.

Ron Alexander; Planning Director said this is a text amendment drafted by the City Attorney to rewrite the City Ordinance to allow Pest Control uses in mixed use zones.

Chairman Monroe said is there a chemical hazard with this type of business.

Mr. Alexander said there is no chemical hazard as there are limits regulating this type of use.

Vice-Chairman Perry said how many parking spaces and is there a limit to the number of vehicles.

Mr. Patel said there is 15 space and adequate parking.

Mr. Alexander said this is the text amendment only to create a classification in the mixed use districts they will have to come back with a site plan.

Chairman Monroe called for further questions or comments, being none he then called for those in opposition. With no opposition Chairman Monroe called for a motion. Vice Chairman Perry made a motion to recommend to Council to approve **PC1810**: Vinay Patel, property owner, request to amend the code of ordinances of Garden City, Georgia as amended by amending Chapter 90 Sec. 90-47(67) to allow for the permitted use of a pest control business in an M zoning district. Commissioner Selph second the motion; a vote is taken and passes without opposition.

**PC1811**: Simon Phillips, property owner request to rezone 4805 Old Louisville Road and 0 Burdette Street from R-A to I-1. PIN 6-0925-03-007; 6-0925-03-006

Chairman Monroe opened the floor for comment and those in favor of the request.

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Mr. Phillips said he is a general contracting business with no heavy equipment, 4 to 5 service vehicles, no adverse impact and the parcels are surrounded by industrial, the block is favored for light industrial and this is a small family business.

Ron Alexander; Planning Director said this is cut out of a track which is industrial of I-1. He said there is a small amount of residential lots to the east.

Chairman Monroe called for further questions or comments, being none he then called for those in opposition. With no opposition Chairman Monroe called for a motion. Commissioner Selph made a motion to recommend to Council to approve **PC1811**: Simon Phillips, property owner request to rezone 4805 Old Louisville Road and 0 Burdette Street from R-A to I-1. PIN 6-0925-03-007; 6-0925-03-006. Commissioner Crosby second the motion; a vote is taken and passes without opposition.

**PC1812**: City of Garden City requests an ordinance to amend the Code of Ordinances of Garden City, Georgia as amended by amending Chapter 90, Article VII thereof, to establish a procedure for making requests for reasonable accommodation in land use, zoning, and development regulations as found and contained in the City's zoning code; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purposes.

Chairman Monroe opened the floor for comment and those in favor of the request.

Ron Alexander; Planning Director said this is to hear a proposed text to create policy and relevant uses will be individually brought before the appropriate bodies for individual reviews in accordance with the text at a separate hearing of that particular case.

Chairman Monroe called for further questions or comments, being none he then called for those in opposition. With no opposition Chairman Monroe called for a motion. Commissioner Selph made a motion to recommend to Council to approve **PC1812**: City of Garden City requests an ordinance to amend the Code of Ordinances of Garden City, Georgia as amended by amending Chapter 90, Article VII thereof, to establish a procedure for making requests for reasonable accommodation in land use, zoning, and development regulations as found and contained in the City's zoning code; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purposes. Commissioner Saunders second the motion; a vote is taken and passes without opposition.

**PC1813**: City of Garden City requests an ordinance to amend the Code of Ordinances of Garden City, Georgia as amended by amending Chapter 90, Article VII thereof, to require the holding of a special public hearing when a proposed zoning decision is sought to locate or relocate a halfway house, drug rehabilitation center, or other facility for the treatment of drug dependency; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purposes.

Chairman Monroe opened the floor for comment and those in favor of the request.

Ron Alexander; Planning Director said this is to hear a proposed text to establish a special public hearing in the current City code. This is not an action put forth concerning ruling on any individual case or property and any case of such use will be individually brought before the appropriate bodies for review. This text clarifies the requirement of a sixth month hearing.

Vice-Chairman Perry said can you clarify the definition of a halfway house.

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Mr. Alexander said a halfway house is a facility with the intent to rehabilitate an offender that has been released from the judicial system, this is a transition until being released back into general population.

Chairman Monroe called for further questions or comments, being none he then called for those in opposition. With no opposition Chairman Monroe called for a motion. Commissioner Selph made a motion to recommend to Council to approve **PC1813**: City of Garden City requests an ordinance to amend the Code of Ordinances of Garden City, Georgia as amended by amending Chapter 90, Article VII thereof, to require the holding of a special public hearing when a proposed zoning decision is sought to locate or relocate a halfway house, drug rehabilitation center, or other facility for the treatment of drug dependency; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purposes. Commissioner West second the motion; a vote is taken and passes without opposition.

Chairman Monroe said please note that Public Hearing by City Council for PC1808, PC1810, PC1811, PC1812 and PC1813 is scheduled to be heard April 16, 2018 with Consideration by City Council scheduled for May 7, 2018 in the Council Chambers 6:00PM, 100 Central Avenue, Garden City, GA 31405.

With no further business Commissioner Selph made a motion to adjourn the Planning Commission meeting; with a second by Commissioner West; the vote passes without opposition.

### 1.3 BUILDING DEPARTMENT

During the month this office issued 41 permits for various items pertaining to Site Infrastructure and Vertical construction activities. There were approximately 100 onsite inspections associated with the permits issued. There has been approximately 60 plan reviews associated with the number of permits issued to ensure compliance with the civil, environmental, building, fire, mechanical, electrical and plumbing codes and ordinances adopted by the state and city. There has been approximately another 40 meetings to discuss a variety of issues concerning building related matters such as plans, codes, ordinances and procedures. Please note the majority of these in office and field visits were done in conjunction and simultaneously with other types of inspections such as Business Licenses Verifications, Fire Inspections and Zoning Verifications.

*The following are the totals for the month:*

41 permits issued

100 inspections

60 plan reviews

40 meetings

Approximately 20 hrs. of in house and field training.

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## 1.4 FIRE MARSHAL

During this reporting period there were approximately 50 onsite Fire Inspections of **Garden City's** jurisdictional properties and facilities. During the month there has been approximately 40 in office Fire Protection reviews of planned projects pertaining to Fire Protection planning prior to permitting. These inspections and reviews are based on and are to ensure that all state and locally adopted codes are properly and efficiently enforced. Training in the above mentioned areas continues with major emphasis applied to training in the form of on-site training and in office training. Please note the majority of these in office and field visits were done in conjunction and simultaneously with other types of reviews and inspections such as Business Licenses Verifications, Building Inspections and Zoning Verifications.

*The following are totals for Fire Marshal activities for the month:*

50 onsite inspections

40 plan reviews

Approximately 2 hrs. in house training and educational activities.

## 1.5 FLOODPLAIN MANAGEMENT

During this reporting period, continued emphasis has been applied to monitoring construction activities in the Special Flood Plain Areas and keeping an inventory of the Cuts and Fills in those areas. The strengthening of communication and combined efforts of other regulatory agencies such as EPD and EPA continued this month. The efforts are important in order to ensure the City stays in compliance with federal regulations, and at the same time using those resources where possible to aid in the enforcement of those regulations common to all concerned. The efforts to improve **the City's Community Rating System (CRS)** is ongoing during this month. Part of that process involves interaction and participation of multi-jurisdictional meetings and trainings amid at unity in all the local jurisdiction in the enforcement of the common regulations. In doing so the City continues advancement in the governing regulations which yields better ratings resulting in lower Flood Insurance Rates for our citizens located in the Special Flood Hazard Areas. The enforcement involves meetings, plan reviews and site inspection of all City jurisdictional properties located in the Special Flood Hazard Area. City staff on a daily bases monitors all activity located in the areas.

*The following are totals for the month:*

Approximately 30 related site inspections

Approximately 40 plan reviews

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## 1.6 PHOTOGRAPHS



**Harper's Project** - West Chatham Blvd Lot 8



**Manker Landscape** - Bell Road





Pump-N-Go - Augusta Road



Pump-N-Go - Augusta Road





SOS Tire - Rezoning - Alfred Street

**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL      DATE: 5/21/18**

**SUBJECT:    *Public Works & Water Operations Monthly Status Report***

**Report in Brief**

The Public Works & Water Operations Department Monthly Status Report includes an extensive summary of the monthly activity of all divisions within the Departments. This report also provides information regarding key projects and/or activities throughout the month.

The operations detail contained in this report is for the month of April and all project related information is current as of 4/30/2018.

Prepared by: Sara Berry  
Title                      Public Works Administrative Services Manager

Reviewed by: Benny Googe  
Title                      Public Works Director

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Ron Feldner, City Manager

Attachment(s)

**Public Works Department  
Monthly Status Report  
Summary – April 2018**

**Operations & Maintenance**

Public Works personnel ***completed*** 13 **Resident Requests**, making 111 **Work Orders** for the month of April. ***They included:***

**Storm Drainage:**

- Ditch Maintenance (Backhoe): 3470 feet
- Canal Maintenance (Kubota Sidecutter): 52 miles
- Underground stormwater utility point repairs: 30 feet pipe repair, multiple storm drains and inverts cleaned
- Storm Drains Vacuumed: \$0 (3<sup>rd</sup> Party)

**Streets:**

- \$10,150.50 for 3<sup>rd</sup> party street/asphalt repairs
- About 2098 miles of shoulder maintenance
- Dirt/gravel roads scraped: Davis, Deloach, Kelly Hill, Beasley, Burgess, and Constantine
- Multiple potholes repaired by staff

**Street Sweeping:**

- 102 miles

**Signs & Markings:**

- 8 Knockdowns/replacements/cleaned/new

**Street Lights:**

- 0 Street light outage/replacements (Reported to Georgia Power)
- 1 New Street light requests
- 0 Interchange light requests

**Mixed Dry Trash Collection by City:**

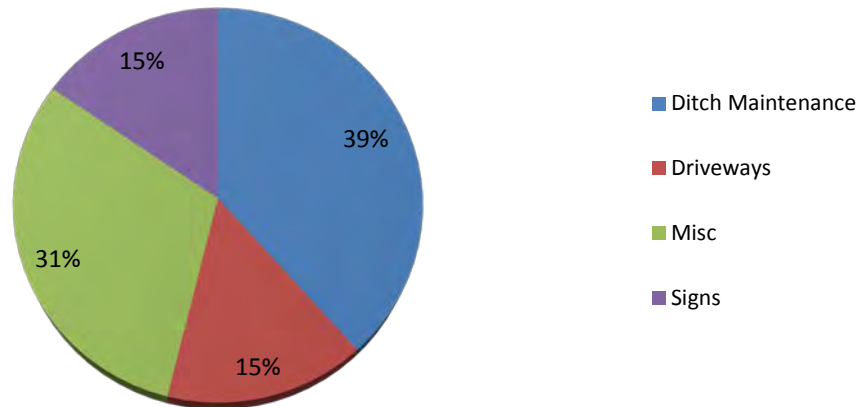
- 0 Tons Collected Total Mixed Dry Trash (\$52.41 / ton)
- 11.51 Tons Collected YTD taken to Savannah Regional Landfill
- 0 Truckloads Dry Trash taken to Savannah Inert Landfill
- 0 Truckloads Dry Trash YTD taken to Savannah Inert Landfill

**Trees:**

- \$0 spent for tree removal, tree trimming, and debris removal. (3<sup>rd</sup> Party)

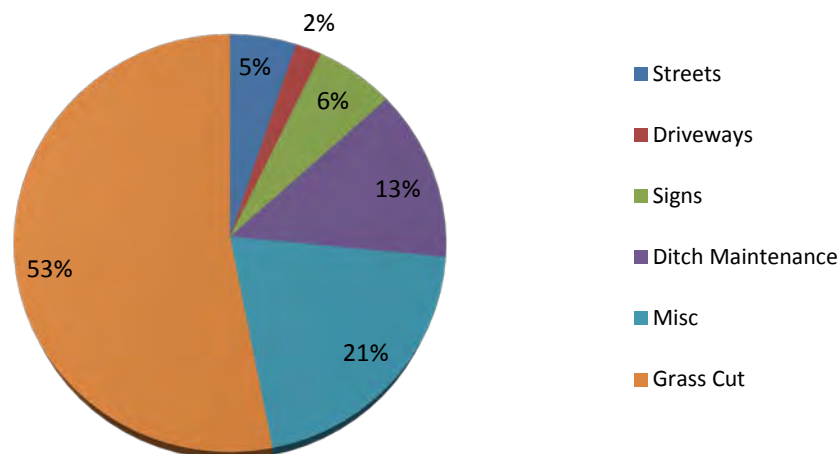
**Service Request** – Every time a request for Public Works service is made by phone call, written request, email request, or an actual one-on-one request to a PW employee, a **“Service Request”** is generated. This builds a computerized record of all requests made.

### ***April's Top 4 Service Requests***



**Work Order** – A **“work order”** is created each time a work crew or individual is assigned a task either because of service requests, pre-planned maintenance projects, or by other situations as they arise. This produces a database of work accomplished and the time and materials it took to do the work.

### ***April's Top 6 Work Order Types***



## Summary – April 2018

### Water Operations & Maintenance

71 **Service Orders** were received, and >>>>>>>> 41 **Work Orders**  
\_\_\_\_\_ Water/Sewer crews handled 112 total. \_\_\_\_\_  
for the month of April . They included:

#### Water:

- Produced 24.909 Million gallons of drinking water per day.
- **Hydrant Services**
  - 0 Hydrant Replacements
  - 0 Hydrant Repairs
- **Water Line Services**
  - 3 Lateral Line Repairs, Installs, Replacements, and Maintenance
  - 5 Main Line Repairs, Installs, Replacements, and Maintenance
- **Water Valve Services**
  - 87 Located services
  - 0 Valve Replacements
  - 0 Valve Installations
  - 51 Water Cut-Ons
  - 70 Reconnects– Delinquent Water Bills
  - 43 Water Cut-Offs
- **Meter Services**
  - 15 Meter and MXU investigations
  - 0 Maintenance services
  - 3 Meter replacements
  - 124 City initiated Re-Reads
  - 1 Customer Requested Re-Reads
  - 0 Corrected Readings

- \* Meter investigations consist of checking meters for accuracy and checking for leaks as requested by residents.
  - \* Maintenance Services consist of repairs made for leaks at the meter, register repairs, box or lid replacements, as well as, requested cleaning services for apartments.
  - \* City initiated Re-Reads occur any time a meter reader is requested to re-read a meter to confirm a high or low bill and, if needed, to give a courtesy notification of a possible leak. A re-read does not necessarily indicate a problem with the reading or the meter.

**Sewer: 13 Work Orders, including**

- ***Sewer Cleanout Services***
  - 9 Repairs
  - 0 Replacements
- ***Gravity Main Services***
  - 1 Inspections
  - 0 Repair
  - 0 Sanitary Sewer Overflow Event
- ***Sewer Lateral Services***
  - 1 Blockages Cleared
  - 0 Lateral Repairs
- ***Manhole Services (flushing & repairs)***
  - 13 Inspections and Maintenance
  - 0 Repairs

**Wastewater Treatment Plant and Water System**

- ClearWater Solutions (CWS) has submitted the MOR (Monthly Operating Report) for water, DMR (Discharge Monthly Report) for wastewater, and all paperwork pertaining to them for the month of April 2018.
- The treatment plant treated and discharged a total daily average of 1.1 MGD.
- There were no violations of the Garden City NPDES permit or on the MORs for the month of April 2018.
- The water system withdrew a total of 24.909 MGD and used 0.119 MG from Savannah I & D (Town Center Water System).
- During the month of April, 26,833 lbs. dry solids were removed from the WPCP.
- The in-house laboratory continued to analyze almost all NPDES permit and process control tests.

Parameter	Monthly Performance Indicator discharged from plant	Target or Limit
Flow, monthly average	1.1 mgd	2
Dissolved Oxygen	5.3 Mg/L	>=2
BOD (Biological Oxygen Demand), 5 day Mo Avg	30 Mg/L	30
PH, Daily Min/Max	7/7.4	9-Jun
TSS (Total Suspended Solids), Monthly Avg	9 Mg/L	30
Ammonia-N, Monthly Avg	0.1 Mg/L	17.4
Total Phosphorus, Monthly Avg	1.6 Mg/L	Monitor
Fecal, Monthly Avg	12	200
Total sludge solids for the month	26,833 dry lbs.	Monitor
BOD % Removal	95%	>85%
Suspended Solids % Removal	95.20%	>85%
Odor Complaints	0	0
Effluent Permit Excursions	0	0

### Fleet Maintenance

During the month of **April**, the Shop serviced and/or repaired **65** city vehicles/apparatus & equipment for a current annual total of **234**.

**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**

**DATE: 05-11-18**

**SUBJECT: *Police Department Monthly Status Report***

**Report in Brief**

The Police Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for the month of April 2018.

Prepared by: Angela S. Zipperer  
Title: Executive Assistant to  
Gilbert C. Ballard  
Chief of Police

Reviewed by: Gilbert C. Ballard  
Title: Chief of Police

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Ron Feldner, City Manager

Attachment(s)



**Police Department  
Monthly Status Report  
Summary – April 2018  
Operations**

**Calls for Service**

There were a total of 2,022 calls for service in the month of April 2018, for a total of 5,808 calls for service year to date. **\*\*The City of Savannah/Chatham County who collects this information is still experiencing issues with the malware virus. This YTD total is minus the month of February 2018. I will inform you when the County sends this information to us.**

***Current month's calls included:***

**Offenses:**

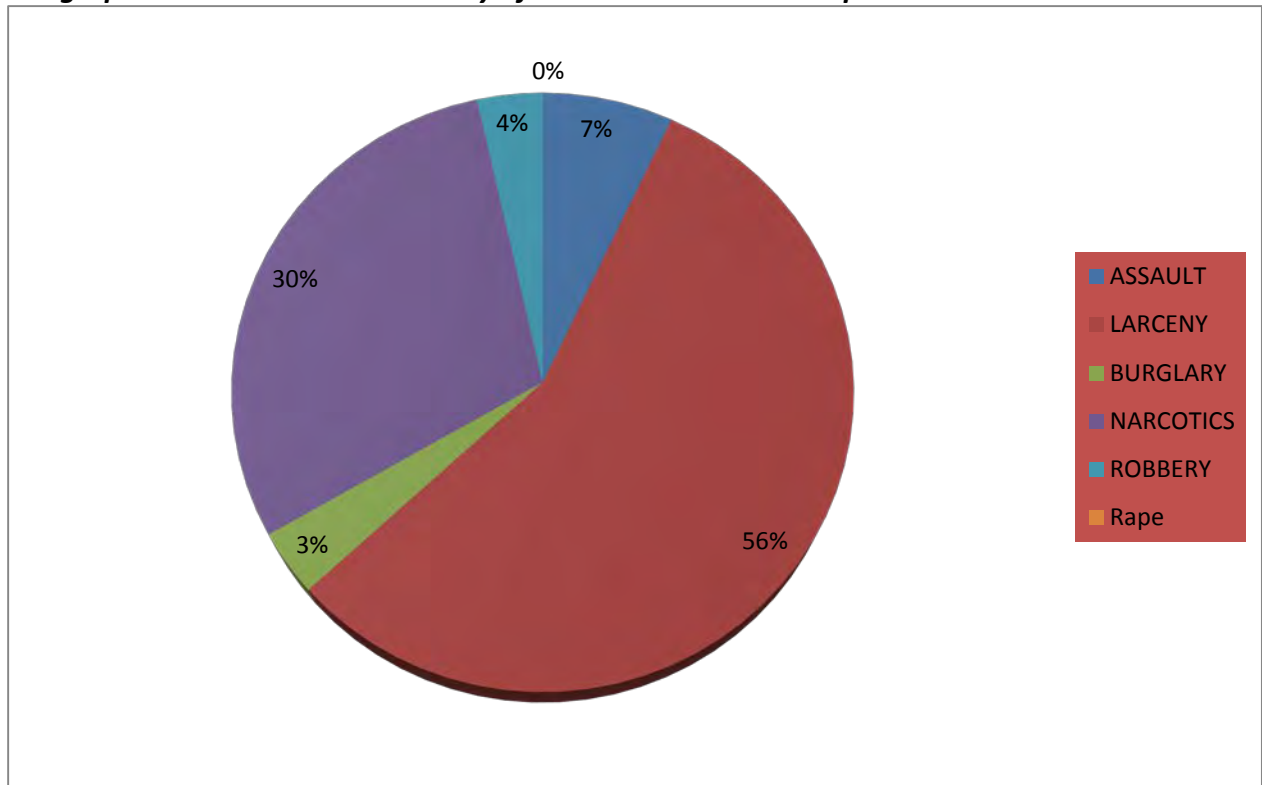
Assault	4	Burglary	2
Robbery	2	Larceny	32
M.V. Theft	1	Narcotics	17
Rape	0	Murder	0
All Others	1,910	Accidents	54

***Current Month's Top 6 Criminal Violations by District***

***Mayor Bethune and Mayor Pro Tem/Council Member at Large Kicklighter***

	<b><i>Daniel District 1</i></b>	<b><i>Ruiz District 2</i></b>	<b><i>Campbell District 3</i></b>	<b><i>Cody District 4</i></b>	<b><i>Tice District 5</i></b>
<b><i>Assault</i></b>	<b><i>1</i></b>	<b><i>1</i></b>	<b><i>2</i></b>	<b><i>3</i></b>	<b><i>0</i></b>
<b><i>Larceny</i></b>	<b><i>5</i></b>	<b><i>5</i></b>	<b><i>2</i></b>	<b><i>9</i></b>	<b><i>11</i></b>
<b><i>Burglary</i></b>	<b><i>0</i></b>	<b><i>1</i></b>	<b><i>0</i></b>	<b><i>0</i></b>	<b><i>1</i></b>
<b><i>Narcotics</i></b>	<b><i>8</i></b>	<b><i>6</i></b>	<b><i>0</i></b>	<b><i>0</i></b>	<b><i>3</i></b>
<b><i>Robbery</i></b>	<b><i>0</i></b>	<b><i>0</i></b>	<b><i>1</i></b>	<b><i>1</i></b>	<b><i>0</i></b>
<b><i>Rape</i></b>	<b><i>0</i></b>	<b><i>0</i></b>	<b><i>0</i></b>	<b><i>0</i></b>	<b><i>0</i></b>

***The graph below is a visual summary of the Current Month's Top 6 Criminal Violations.***



## Traffic Violations

There were a total of 809 traffic violations during the month of April 2018. ***They included:***

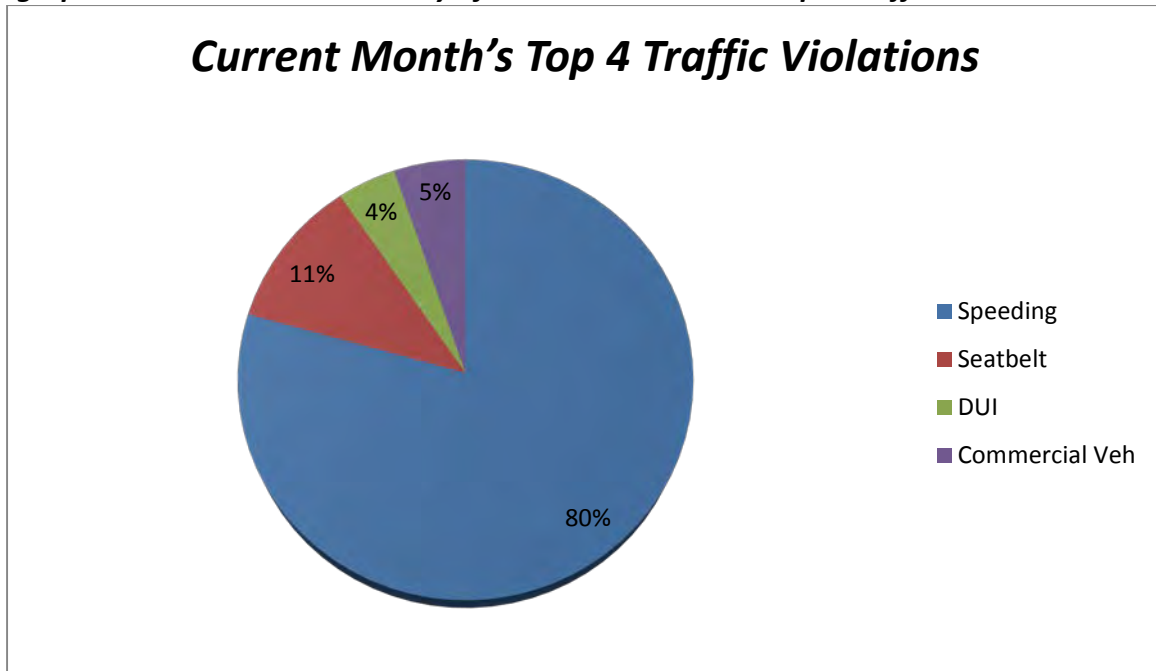
### Traffic Citations Issued

Traffic Accidents	39	Fatalities	0
Written Warnings	215	Speeding Violations	257
Seat Belt Violations	36	Miscellaneous Citations	231
DUI's	14	Total Citations	809

### Commercial Vehicle Unit(s) Citations Issued

Total Citations Issued            17

***The graph below is a visual summary of the Current Month's Top 4 Traffic Violations.***



## **Municipal Court Summary**

During the month of April 2018 the Garden City Municipal Court handled 550 cases for a current annual total of 1,723 cases.

➤ Traffic Citations handled in court	514
➤ Criminal Cases handled in court	36
➤ Cases issued probation	53

## **Adult & Juvenile Arrest/Charge Summary**

The following is the total of **Adult and Juvenile Arrests/Charges** made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well as Municipal Ordinance violations.

### **Arrests**

Adult Arrests/Charges		Juvenile Arrests/Charges	
61	141	1	6

## **Training**

During the month of April 2018, police personnel reported a total of 442 hours of training resulting in an average of 11.63 hours of training per Officer.

### **Items of Interest for April 2018**

- **The Chief and Lt Hood and Officer O'Neal attended lunch at the Senior Center celebrating its 30 year Anniversary being open.**
- **Officer Scott Robider accepted the position of the new Code Enforcement Supervisor for the Garden City Police Department.**
- **Captain Papp, Lt Myers and Cpl Dess attended the 2018 MADD Awards Luncheon where our department and officers were recognized for our DUI efforts.**
- **We had two Officers completed the Crisis Intervention Technique Training**

- **We introduced the new Garden City Police Patch in April that our officers are now wearing on their uniforms.**
- **The Chief, Officer O'Neal and Cpl Dess and K9 Arie participated in the annual Stand Up for America Day Parade in Portwentworth, GA.**




# Memorandum

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**To:** Gilbert C. Ballard, Chief of Police  
**From:** Angela S. Zipperer  
**Date:** 5/17/2018  
**Re:** Code Enforcement Council Report for April 2018

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Code Enforcement: Dates for this summary are April 2018.



Fifteen Day Notices:	226
Rollout Cart Violations Issued:	4
Cases in Compliance:	153
Illegal Signs Removed:	4
City Ordinance Citations Issued	0
Properties to be Cut by City Contractor	0
Stop Work Orders Issued	0

## REPORT TO MAYOR AND CITY COUNCIL

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**    **DATE:** May 16, 2018

**SUBJECT: *Fire Department 2018 April Report***

### **Report in Brief**

The Fire Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/ or activities throughout the month.

The operations detail contained in this report is for the Month(s) of April of 2018, and all related information is current as of May 16, 2018.

Prepared by: Jennifer Scholl  
Title            Executive Assistant to  
                    Corbin Medeiros  
                    Chief of Fire

Reviewed by: Corbin Medeiros  
Title            Chief of Fire

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Ron Feldner, City Manager

Attachment(s)

## Calls for Service in April of 2018

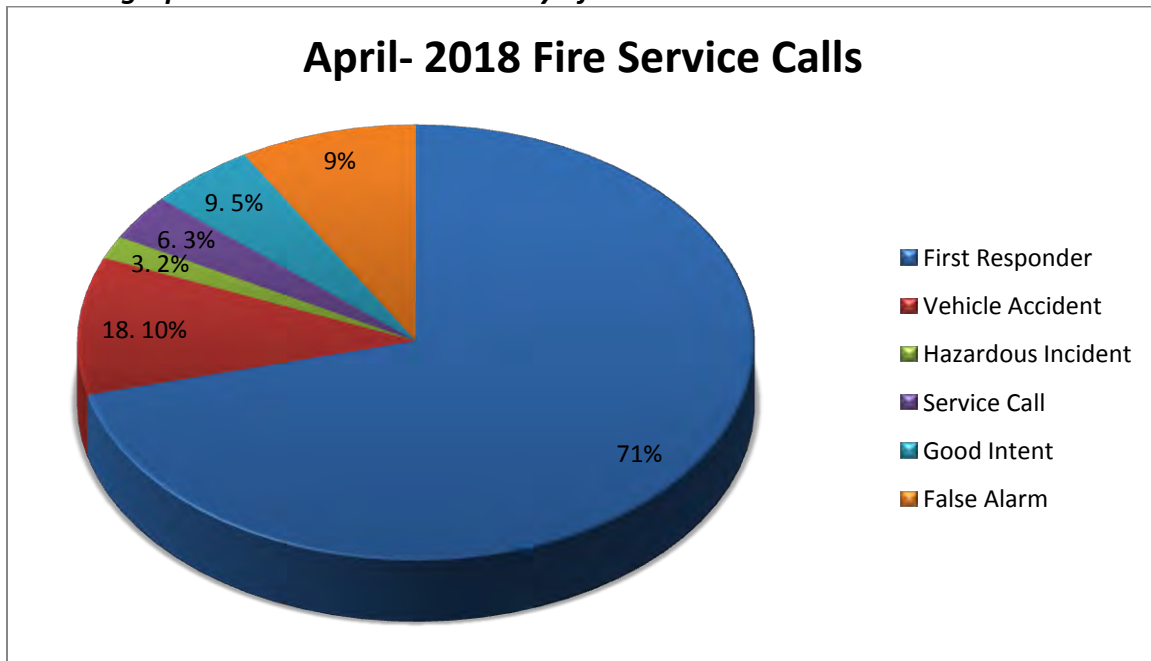
There were a total of 187 calls for service in the month of April, 2018, for a total of 743 calls for service year to date.

### ***Current month's calls included:***

#### **Incident Type:**

Fires Incidents:	11	Service Call:	6
First Responder:	125	Good Intent:	9
Vehicle Accident:	18	False Alarm:	15
Hazardous Incident:	3		

***The graph below is a visual summary of the Current Month's Fire Service Calls.***





## **Department Activities/ Events**

### **Department Training**

During the month of April fire personnel reported a total of 341.21 hours of training resulting in an average of 22.74 hours of training per Firefighter.

### **Leadership 2 and 3**

Four firefighters attended Leadership 2 and/or 3 training during the month which was hosted by the Effingham Fire Department.

### **Georgia Fire Chiefs Spring Executive Conference**

Chief Medeiros and Assistant Chief Lewis both attended the conference which was held at the Savannah Trade and Conference Center.

### **Basic Principles and Practices of Fire Inspection**

Lieutenant Michele Johnson and Lieutenant Anthony Brannen attended this class which was held at the G.P.S.T.C. campus in Forsyth, GA.

### **Structure Fire Control**

Firefighter Graebener completed his annual requirement of structure fire training at the G.P.S.T.C. campus in Forsyth, GA.

### **Department FIT Testing**

The department conducted its annual FIT Testing. The testing ensures that each firefighter's face mask fits correctly for their equipment

### **Department Physical**

Firefighters participated in the annual physical. The Greenville Physical company conducts the physicals over a two day period at the fire station. This testing is conducted to ensure that each firefighter is physically able to perform their required duties, and to maintain compliance with the state.

## **Community Relations Activities/Events**

### **Senior Center Blood Pressure Checks**

During the month of April, the Department continued conducting weekly blood pressure checks at the Senior Center on Tuesdays. This activity continues with a great response.

**Fire Extinguisher Class**

Assistant Chief Lewis, along with firefighters, instructed fire extinguisher training for a group at the Georgia Ports Authority.

**Stand Up for America Parade**

The department participated in the annual Stand Up for America Parade in Port Wentworth, GA.

**Looking Ahead**

- Partnering with Memorial Health University Medical Center and area schools on the "Stop the Bleed" program.
- Continued training for Firefighters pursuing Fire Inspector.